

First aid and reporting accidents

About 5 minutes · Read it out, then ask the questions at the end.

Why it matters. Fast first aid can save a life. Reporting every accident and near miss helps stop the next one.

The hazards

- Not knowing who the first aider is
- Delays in getting help
- Accidents going unreported
- Near misses being ignored

Stay safe

- Know who the first aiders are and where the first aid kit is
- Call 999 for serious injuries and give the site address
- Don't move an injured person unless they are in danger
- Report every accident to your supervisor and get it in the accident book
- Report near misses too
- Some serious injuries, diseases and dangerous occurrences must be reported to HSE under RIDDOR; your supervisor will arrange this

Ask the team

1. Who are today's first aiders?
2. Where is the first aid kit?
3. What counts as a near miss?

The law and guidance

Health and Safety (First-Aid) Regulations 1981; RIDDOR 2013.

General guidance to help you give a toolbox talk. It doesn't replace your site's risk assessments, method statements, permits or training. Check it against your own site rules before you give it.

Free toolbox talk from EW Group, 110V site temps specialists. www.ewgroup.co.uk · Bristol 0117 982 0005 · London 020 7476 0001

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Site: _____ Date: _____

Given by: _____ Company: _____

By signing, I confirm I attended this toolbox talk and understood it.

Name (print)	Company	Signature	Time

Keep this record with your site's training and briefing records.